



## ***Torrance County***

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**Samuel D. Schropp**, Member, District 3

**Janice Y. Barela**, County Manager

---

The meeting will be available via Zoom and the link may be found on the County's website [www.torrancecountynm.org/calendar](http://www.torrancecountynm.org/calendar). Click on the event to access Zoom Meeting information.

### **ADMINISTRATIVE MEETING AGENDA**

**WEDNESDAY, SEPTEMBER 27, 2023 @ 9:00 AM**  
**205 S. Ninth Street, Estancia, NM 87016**

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
  - A. DWI:** Proclamation naming September as "Suicide Prevention Month" in Torrance County.
- 5. CERTIFICATES AND AWARDS**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
  - A. PLANNING AND ZONING:** Interviews for vacant, at large Planning & Zoning Board Position. Candidates: Gilbert Sanchez, Justin Morga
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
  - A. COMMISSION:** Request approval of minutes of the September 13, 2023 Regular Meeting of the Board of County Commissioners.
- 9. APPROVAL OF CONSENT AGENDA**
  - A. FINANCE & PURCHASING:** Request approval of payables.
- 10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**

**11. ADOPTION OF RESOLUTION**

- A. ROAD:** Resolution 2023-\_\_\_\_, superseding Resolution 2023-58- Amending Cooperative Agreement Project SB, Control Number L500508.
- B. PLANNING & ZONING:** Resolution 2023-\_\_\_\_ - Debris removal on Lot F-55 in Echo Ridge Subdivision, Washington Loop.
- C. PLANNING & ZONING:** Resolution 2023-\_\_\_\_ - Debris removal on Lot 8 of Tranquil Valley Subdivision, 11 Calle Linda Loop.
- D. PLANNING & ZONING:** Resolution 2023-\_\_\_\_ - Debris removal on Lot 71 of El Rancho Grande subdivision, 1024 Salt Missions Trail.
- E. PLANNING & ZONING:** Resolution 2023-\_\_\_\_ - Debris removal on Lot F-47 in Echo Ridge subdivision, 20 North Dakota.

**12. APPROVALS**

- A. GRANTS:** Request approval of Amendment No. 6 Professional Services Contract, Estancia Valley Youth & Family Council (EVYFC) Juvenile Justice Continuum Coordinator.
- B. SHERIFF:** Request approval to submit FY2025 application for Traffic Safety Grant to fund ENDWI, BKLUP and STEP programs.
- C. FINANCE & PURCHASING:** Request approval and acceptance of TC-FY24-01 Printing Services RFP.
- D. FINANCE & PURCHASING:** Request approval and acceptance of TC-FY24-02 Girls Circle RFP.
- E. FINANCE & PURCHASING:** Request approval and acceptance of TC-FY-24-03 Boys Council Facilitator RFP.
- F. CLERK:** Request approval for payment to The Independent LLC in the amount of \$1,800.00 for required publication of the Proclamation for the 2023 Regular Local Election, two pages in both English and Spanish.

**13. DISCUSSION**

- A. MANAGER'S REPORT**
- B. COMMISSIONERS' REPORTS**
  - 1) Commissioner McCall, District 1
  - 2) Commissioner Schwebach, District 2
  - 3) Commissioner Schropp, District 3

**14. EXECUTIVE SESSION**

- A. COMMISSION:** Interviews and discussion regarding the appointment of Fire Chief, closed pursuant to NMSA Section 10-15-14(H)(2).

**15. DISCUSSION AND ACTION ON EXECUTIVE SESSION ITEM ABOVE**

- A. COMMISSION:** Discussion and possible appointment of Fire Chief.

**16. Announcement of the next Board of County Commissioners Meeting: October 11, 2023****17. SIGNING OF OFFICIAL DOCUMENTS****18. ADJOURN**